

**MINUTES OF THE
ARIZONA BOARD OF TECHNICAL REGISTRATION**

Tuesday, October 25, 2011 Meeting

9:30 AM

OPEN SESSION

1. **CALL TO ORDER** – The meeting of the Board of Technical Registration was called to order at 9:30 a.m. by Chairman Erick F. Weiland.
2. **ROLL CALL** – Board Members in Attendance, Erick F. Weiland, Harold “Hal” Epperson, Susan Kliman, Douglas Folk, John Willett, LeRoy Brady, Douglas T. Whitneybell, and Jason K. Madison. Absent: Robert Stanley. Staff: Ronald Dalrymple, Melissa Cornelius, LaVern Douglas, Kathryn Fuller, Manuel Maltos, Lisa Vardian, Patricia Sandino, and John Spencer. Assistant Attorney General: Mona Baskin.
3. **CALL TO THE PUBLIC** – No members of the public addressed the Board.
4. **ADOPTION OF MINUTES** – Mr. Folk moved to approve the September 27, 2011 minutes. Mr. Epperson seconded, motion carried.
5. **ENFORCEMENT MATTERS**
There were no issues on the agenda for this item.
6. **HOME INSPECTOR MATTERS**
 - A. Evaluation of Applications / Requests for Possible Granting of Certification/ Consideration:
 1. Christopher R. Ledoux, Applicant #110898 – Mr. Ledoux was present and addressed the Board. Dr. Kliman moved to grant him certification as a home inspector. Mr. Brady seconded. After discussion, motion carried.
 2. Robert R. Hickerson, CHI #41528 – Mr. Hickerson was present and addressed the Board. After seeking advice from the Assistant Attorney General, Mr. Folk moved to offer Mr. Hickerson a consent agreement that placed his certificate, #41528 on probation to run concurrently with his criminal probation. Mr. Folk also requested that the consent agreement contain a provision that provided for notification to the Board of any new offenses occurring during that period. Mr. Whitneybell seconded.

❖ **At 0940 the Fire Alarm sounded and building was evacuated. At 0954 the Board Meeting resumed.**

After receiving advice from the Assistant Attorney General, Mona Baskin, Mr. Folk moved to amend the motion, requiring Mr. Hickerson to provide proof of completion of his probation to the Board with no further offenses. Mr. Whitneybell seconded. After discussion motion carried.

7. DRUG LABORATORY ENFORCEMENT MATTERS

There were no issues on the agenda for this Item.

8. LICENSING MATTERS

Review, Consideration, and Possible Action on the following:

1. Boardman, Erik, Civil Engineer Application #110141 – Mr. Boardman addressed the Board. Mr. Willett moved to grant Mr. Boardman registration as a Civil Engineer. Dr. Kliman seconded. After discussion, motion carried.
2. Christopher, Joseph, EIT Application #110197 – Mr. Christopher was present and addressed the Board. Mr. Epperson moved to grant Mr. Christopher designation as an Engineer In-Training. Mr. Folk seconded. After discussion, motion carried.
3. Gibeaux, Jeff, Civil Engineer Application #111026 – Mr. Gibeaux addressed the Board telephonically. Mr. Willett moved to grant Mr. Gibeaux registration as a Civil Engineer. Dr. Kliman seconded. After discussion, motion carried.
4. Hughes, Laura, Architect Application #110812 – Dr. Kliman moved to authorize Ms. Hughes to take the Architect Registration Examination and enroll in the Intern Development Program. Mr. Epperson seconded. After discussion, motion carried.
5. Scott, Sedrick, Civil Engineer Application #110848 – Mr. Scott addressed the Board telephonically. Mr. Willett moved to grant Mr. Scott a waiver of the Fundamentals of Engineering Examination and authorize him to take the Civil Engineering Principles and Practices Examination, and upon his passing the examination, grant him registration as a Civil Engineer. Dr. Kliman seconded. After discussion, motion carried.
6. Davis, Charles, Civil Engineer Application #110647– Mr. Davis was present and addressed the Board. Mr. Willett moved to grant Mr. Davis registration as a Civil Engineer. Dr. Kliman seconded. After discussion, motion carried.

7. Julson, Benjamin, Civil Engineer Application #110794 – Mr. Julson addressed the Board telephonically. Mr. Willett moved to grant Mr. Julson registration as a Civil Engineer. Mr. Brady seconded. After discussion, motion carried.
8. Miller, Scott, EIT Application #110183 – Mr. Miller was present and addressed the Board. Mr. Willett moved to authorize applicant to take the Fundamentals of Engineering Examination and upon successfully passing, grant him designation as an Engineer in Training. Dr. Kliman seconded. After discussion motion carried.
9. Zimmerman, Dean, Civil Engineer Application #110447 – Mr. Zimmerman addressed the Board telephonically. Mr. Willett moved to grant Mr. Zimmerman registration as a Civil Engineer. Dr. Kliman seconded. After discussion, motion carried.

9. LICENSING CONSENT AGENDA

Review, Consideration, and Action on the Evaluation Committee and Staff Recommendations for the following (Lists of names available at the Board's office for public review):

1. Granting professional registrations, certifications or in-training designations pursuant to A.R.S. §§ 32-122.01, 32-123;
2. Granting approval to applicants to sit for the professional or in-training examinations pursuant to A.R.S. § 32-122;
3. Granting professional registrations to those applicants possessing NCARB Blue Cover or NCEES Model Law Engineer certifications pursuant to A.R.S. § 32-122.01, and § 32-123;
4. Administratively closing professional or in-training applications pursuant to A.R.S. §§ 32-122, 32-122.01(A); A.A.C. R4-30-204(E);

Mr. Epperson requested that Mr. Joseph Manduke # 30661 be removed from the list.

Mr. Epperson moved that the applicants listed in 9.1 be granted professional registration, certification, or In-Training designation; that the applicants listed in 9.2 be approved to sit for the professional or in-training examinations, and be granted registration in the appropriate category upon successful completion of the exams and a staff determination of continued eligibility; that the applicants in 9.3 be granted professional registration; and that the applications listed in 9.4 be administratively closed due to applicants' failure to meet the requirements of the Board. Dr. Kliman seconded. After discussion, motion carried.

10. POLICY MATTERS

There were no issues on the agenda for this item.

11. REVIEW, CONSIDERATION, AND ACTION ON THE FOLLOWING:

- A. Mr. Epperson moved to cancel registrations that have been expired for three (3) years. Dr. Kliman seconded. After discussion, motion carried.
- B. Mr. Epperson moved to cancel Certifications that have been expired for one (1) year. Dr. Kliman seconded. After discussion, motion carried.

12. **DIRECTOR'S REPORT** – Executive Director, Mr. Ronald Dalrymple presented a written report to the Board and advised that if any of the members had any questions, he would be available to answer them after the meeting.

13. BOARD CHAIR'S REPORT

There was no report given.

14. STANDING COMMITTEE REPORTS

- 1. Legislation and Rules Committee
There was no report given.
- 2. Budget Committee
Ron Dalrymple reported the Budget remains constant.
- 3. Home Inspector Rules and Standards Committee
Mr. Folk and Mr. Whitneybell will be attending the Rules and Standards Committee meeting on November 30, 2011.
- 4. Environmental Remediation Rules and Standards Committee
There was no report given.

15. BOARD MEMBER REPORTS ON OUTSIDE ACTIVITIES

- 1. National Council of Examiners for Engineering and Surveying (“NCEES”)
There was no report given.
- 2. National Council of Architectural Registration Boards (“NCARB”)
Dr. Kliman will be representing the Western Region at the Regional Chairs meeting and Melissa Cornelius will be attending the Member Board Executive Workshop in Washington D.C. on November 4-5, 2011.
- 3. Council of Landscape Architectural Registration Boards (“CLARB”)
There was no report given.

4. National Association of State Boards of Geology (“ASBOG”)
There was no report given.
5. Public Member News/Information
There was no report given.
16. **FUTURE BOARD MEETINGS** – Tuesday, November 22, 2011, at 9:30 AM.
17. **Suggested topics for future meeting agendas.**
Mr. Folk asked to discuss guidelines for evaluating alcohol and drug offenses.
18. **ADJOURNMENT** – Meeting adjourned at 11:00 a.m.

Erick Fred Weiland, Chairman

Ronald W. Dalrymple, Executive Director