



State of Arizona  
**BOARD OF TECHNICAL REGISTRATION**

1110 W. Washington Street, Suite 240, Phoenix, Arizona 85007  
(602) 364-4930 FAX: (602) 364-4931 <https://btr.az.gov/>

- Jack Gilmore, Board Chair, Landscape Architect • Michael Kolejka, Board Vice Chair, Architect
- Helmuth Hack, Land Surveyor • Clarence McAllister, Electrical Engineer • Stephen Noel, Geologist
- Dr. Clinton Campbell, Public Member • Jennifer Hobik, Esq, Public Member
- Kileen Lindgren, Public Member • Stacy Skankey, Esq, Public Member
- Aaron Green, Esq, Public Member • Kent Wilson, Board Secretary, Public Member

**MINUTES FOR REGULAR SESSION MEETING**  
1110 W. Washington Street, Suite 240 Phoenix, Arizona 85007  
**Tuesday, December 7, 2021 –9:00am**

1. **CALL TO ORDER – 9:00am**

2. **ROLL CALL**

**PRESENT**

Jack Gilmore  
Stephen Noel  
Helmuth Hack  
Stacy Skankey, Esq.  
Aaron Green, Esq.  
Michael Kolejka  
Jennifer Hobik, Esq.  
Kent Wilson  
Clarence McAllister  
Dr. Clinton Campbell

**ABSENT**

Kileen Lindgren

**BOARD STAFF**

Judith Stapley  
Kurt Winter  
Julie Pham  
Douglas Parlin

**ASSISTANT ATTORNEY GENERALS**

Scott Donald, Esq.  
Deanie Reh, Esq.  
Marc Harris, Esq.

### 3. ADOPTION OF MINUTES

Review, Consideration, and Possible Action on the following:

- A. Approve, modify and/or reject, Board meeting Regular Session minutes.
  - 1. November 2, 2021 minutes

Mr. Noel moved and Mr. McAllister seconded to approve the minutes as written; motion carried 9-0. Ms. Skanky was absent from the vote.

- B. Approve, modify and/or reject, Board meeting Executive Session minutes.
  - 1. November 2, 2021 minutes

Mr. Noel moved and Mr. Kolejka seconded to approve the minutes as written; motion carried 10-0.

### 4. CALL TO THE PUBLIC

No one appeared before the Board.

### 5. CONSIDERATION OF CASES REFERRED FOR FORMAL HEARING

Review, Consideration and Possible Action on the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 5(A)-(B).*

- A. Rescind Vote to Hearing and Possibly Take Other Action
  - 1. P20-054, Zarifi, Ahmad, PE (civil) #41872

Respondent was not present. AAG Marc Harris was present telephonically as the Board's legal counsel. AAG Deanie Reh was present telephonically representing the State, made a statement and answered Board members' questions.

Mr. Hack moved and Ms. Skanky seconded to rescind the Board's prior vote to move this matter to hearing; motion carried 10-0.

Mr. Kolejka moved and Mr. Hack seconded to issue a Letter of Concern regarding the security and proper use of his seal; motion carried 10-0.

- B. Formal Hearing, or Consideration of Signed Consent Agreement in lieu of a Hearing
  - 1. HI21-003, Harms, Anthony, Non-registrant & Allsafe Home Inspection, Non-registrant Firm

Respondent was not present. AAG Marc Harris was present telephonically as the Board's legal counsel. AAG Deanie Reh was present telephonically representing the State, made a statement and answered Board members' questions.

Mr. Green moved and Mr. Hack seconded to accept the signed Consent Agreement; motion carried 10-0.

## 6. ENFORCEMENT MATTERS

Review, Consideration and Possible Action on the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 6(A)-(E).*

Review, Consideration and Possible Vote on the following:

A. Complaints Proposed for Resolution by Dismissal or Closure:

1. P22-002, Tyler Grim, P.E. (Civil) #71595 and ProNet Group, Inc., Firm #16779

Alleger William Shulby was present, requested to speak, made a statement and answered Board members' questions. Board Investigator Daniel Carthel was present and answered Board members' questions.

Mr. Kolejka moved and Mr. McAllister seconded to dismiss the case; motion carried 10-0.

2. P21-062, Duran Thompson, R.L.S. #48680

Respondent was present telephonically.

Mr. Hack moved and Mr. Green seconded to dismiss the case; motion carried 10-0.

3. P22-014, Eric Leibsohn, R.A. #15233

Mr. Gilmore recused himself. Respondent was present. Board Investigator Gregory Roehm was present.

Mr. Green moved and Ms. Hobik seconded to dismiss the case; motion carried 9-0.

4. P21-030, Neil McCown, Non-Registrant

Mr. Green moved and Dr. Campbell seconded to continue this matter to a future meeting and directed staff to continue the investigation; motion failed 5-5. Mr. Gilmore, Mr. Hack, Ms. Hobik, Mr. Kolejka and Ms. Skanky voted Nay.

Ms. Skanky moved and Mr. Hack seconded to dismiss the case; motion carried 7-3. Mr. Green, Mr. Noel and Mr. Wilson voted Nay.

5. P22-005, Krishan Ginige, P.E. (Civil) #49109

Mr. Kolejka moved and Mr. Hack seconded to dismiss the case; motion carried 10-0.

6. P22-001, Kenneth Gilbert, P.E. (Electrical) #53989

Respondent appeared telephonically requested to speak, made a statement and answered Board members' questions. Alleger, Marvin Wessel, appeared telephonically requested to speak, made a statement and answered Board members' questions.. Board Investigator Gregory Roehm was present and answered Board members' questions.

Mr. Kolejka moved and Mr. Hack seconded to dismiss the case; motion carried 10-0.

B. Complaints Proposed for Resolution by Letters of Concern:

1. P22-018, Gregory Bauer, R.L.S. #35111

Board investigator Orlene Loera was present.

Mr. Hack moved and Mr. Kolejka seconded to issue a Letter of Concern to Respondent; motion carried 10-0.

C. Complaints Proposed for Resolution with Signed Consent Agreements:

1. HI21-022, Brian Olsen, C.H.I. #71052

Respondent was present requested to speak, made a statement and answered Board members' questions.

Ms. Skanky moved and Mr. Green seconded to accept the signed Consent Agreement but modify paragraph three of the Order (Peer Review) to allow Respondent to submit to the Board peer reviewed Home Inspection Report(s) completed 90 days before or after the effective date of the Consent Agreement; motion carried 10-0.

After the vote, the Allegers, the Johnsons, who were present, requested to speak. The Board reopened the matter for discussion. Allegers made a statement and answered Board members' questions.

2. P21-063, Diane Krebs, R.A. #29840 and Diane Krebs, Architect, Non-Registrant Firm

Respondent appeared telephonically. Board investigator Orlene Loera was present.

Mr. Kolejka moved and Mr. McAllister seconded to accept signed Consent Agreement; motion carried 10-0.

D. Complaints Proposed to Offer Consent Agreement:

1. P21-052, Chris Doran, R.A. #11002 and Sonoran Design Service, Firm #16814

Mr. Kolejka recused himself. Board Investigator Orlene Loera was present and answered Board members' questions.

Mr. Green moved and Dr. Campbell seconded to offer proposed Consent Agreement to Sonoran Design Service, Firm #16814; motion carried 9-0.

Mr. Hack moved and Ms. Skanky seconded to issue a Letter of Concern to Chris Doran, R.A. #11002; motion carried 9-0.

2. HI21-021, Robert Hickerson, C.H.I. #41528

Alleger, Tommy Bosch, was present telephonically. Board Investigator Orlene Loera was present.

Mr. Kolejka moved and Mr. Green seconded to accept signed Consent Agreement; motion carried 10-0.

E. Complaints Recommended for Formal Hearing:

1. HI21-023, Palmer Saylor, C.H.I. #38608 (expired 4/30/2021)

Board Investigator Douglas Kraemer was present and answered Board members' questions.

Mr. Green moved and Mr. Kolejka seconded to send this matter to Formal Hearing; motion carried 10-0.

## 7. LICENSING MATTERS

Discussion, Consideration and Action on the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 7(A)-(H).*

A. Application for Registration – professional exam discipline unknown

1. Patel, Somabhai – Application for Registration as a Civil Engineer #212396

Mr. Kolejka moved and Mr. Hack seconded to grant registration; motion carried 10-0.

B. Exam Waivers

1. Ghuneim, Hussam – Application to waive SE exam #212241

Ms. Skankey moved and Mr. Green seconded to grant the waiver of the SE exam; motion carried 9-1.  
Mr. Hack voted Nay.

2. Ortiz, Roberto – Application to waive SE exam #212391

Mr. Kolejka moved and Mr. Hack seconded to grant the waiver of the SE exam; motion carried 10-0.

3. Webber, Dominic – Application to waive SE exam #212274

Mr. Hack moved and Mr. Green seconded to grant the waiver of the SE exam; motion carried 10-0.

4. Caporali, Carl – Application to waive FE exam #211554

Mr. Kolejka moved and Mr. Hack seconded to grant the waiver of the FE exam; motion carried 10-0.

5. Zhou, Xu Dong – Application to waive SE exam #212334

Mr. Green moved and Mr. Hack seconded to grant the waiver of the SE exam; motion carried 10-0.

C. Certificates of Experience

1. Tilton, Claire – Application for Registration as a Civil Engineer #212073

Applicant was present telephonically.

Mr. Kolejka moved and Mr. McAllister seconded to accept the Certificate of Experience and grant registration; motion carried 10-0.

D. Council Records – verified experience

1. Cox, Braden – Application for Registration as an Architectural Engineer #212593

Mr. Kolejka moved and Mr. Hack seconded to accept Applicant's verified experience and grant registration; motion carried 10-0.

2. Gleisner, Andrew – Application for Registration as a Mechanical Engineer #212596

Mr. McAllister moved and Mr. Green seconded to accept Applicant's verified experience and grant registration; motion carried 10-0.

3. Wang, Timothy – Application for Registration as an Electrical Engineer #212486

Mr. Green moved and Dr. Campbell seconded to accept Applicant's verified experience and grant registration; motion carried 10-0.

4. Smadi, Malek – Application for Registration as a Civil Engineer #212459

Mr. Green moved and Mr. Kolejka seconded to accept Applicant's verified experience and grant registration; motion carried 10-0.

E. Application to waive SE exam

1. Funk, David – background review #212272

Mr. Kolejka moved and Mr. Green seconded to determine Applicant's background would not prevent the Board from approving Applicant's application for waiver of the SE I exam; motion carried 10-0.

2. Funk, David – SE I exam waiver #212272

Mr. Hack moved and Ms. Skanky seconded to grant the waiver of the SE I exam; motion carried 10-0.

F. Applications for Registration for disciplinary action review

1. Krontorad, Matthew – Application for Registration as an Architect #212351

Mr. Kolejka moved and Mr. Hack seconded to grant registration; motion carried 10-0.

2. Vanderbosch, Brandt – Application for Registration as an Architect #212441

Mr. Kolejka moved and Mr. Hack seconded to grant registration; motion carried 10-0.

G. Renewal Applications for background/disciplinary action review

1. High, Patrick – Civil Engineer renewal #49680

Ms. Skanky moved and Mr. Green seconded to grant renewal application; motion carried 10-0.

2. Schern, Benjamin – Home Inspector renewal #50397

Mr. Kolejka moved and Dr. Campbell seconded to grant renewal application; motion carried 10-0.

3. Bulls, Michael – Architect renewal #60769

Ms. Skanky moved and Mr. Kolejka seconded to grant renewal application; motion carried 10-0.

4. Fracasse, Brian – Architect renewal #53896

Applicant appeared before the Board.

Mr. Kolejka moved and Mr. Hack seconded to grant renewal application; motion carried 10-0.

5. Phillips, Joseph – Civil Engineer renewal #24425

Mr. Hack moved and Ms. Skanky seconded to grant renewal application; motion carried 10-0.

H. Application for Registration

1. Bahl, Thaddeus – Certificates of Experience #212570

See 7H2.

2. Bahl, Thaddeus – background review #212570

Mr. Hack moved and Mr. Green seconded to grant registration; motion carried 10-0.

**8. CONSENT AGENDA**

Any item under consent may be removed by a Board member for independent discussion and action.

Review, Consideration, and Action on Staff Recommendations for the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 8(A)-(B).*

Mr. Kolejka moved and Ms. Skanky seconded to approve EAC membership for all applicants under agenda item 8A; motion carried 10-0.

Mr. Hack moved and Mr. Kolejka seconded to consent all items under 8B5; motion carried 10-0.

Mr. Kolejka moved and Ms. Hobik seconded to consent all items under 8B1, 2, 3, 4 & 6; motion carried 10-0.

**A. ENFORCEMENT**

1. Review and Approval for EAC Membership:
  - a. AJ Campanella, P.E. (Fire Protection) #65475
  - b. Charles R. Feuerborn, P.E (Fire Protection) #64046
  - c. David S. Komm, P.E. (Mechanical) #22945
  - d. Chantell J. Cornett, Public Member

**B. LICENSING**

1. Cancellation of registrations and certifications that have been expired for one full renewal period.  
*See Addendum #1 for list of names*
2. Review of the List of registrations and certifications granted by the Executive Director pursuant to A.R.S. § § 32-122.05, 32-122.06, and A.R.S. § 32-123.  
*See Addendum #2 for list of names*
3. Universal Applications for professional registration or certification
  - a. Devine, Jeffrey – Application for Registration as a Geologist #212643
  - b. Kalyta, Kenneth – Application for Registration as a Civil Engineer #211182
  - c. Pitcher, Gregory – Application for Registration as an Architect #212370
  - d. Ray, Keith – Application for Registration as an Architect #211866
  - e. Sayed, Nazar – Application for Registration as a Civil Engineer #212485
  - f. Fischer, Patrick – Application for Registration as a Civil Engineer #212676
  - g. Fischer, Patrick – Application for Registration as a Geologist #212698
  - h. Tucker, Jon – Universal Application for Registration as an Architect #212482
4. Extension Request
  - a. Geringer, Travis – Application for Fundamental Geology exam authorization #201113
  - b. Jones, Timothy – Application for Registration as an Architect #211253
5. Applications for registration/in-training for background review
  - a. Cather, Jacob – Application for Certification as a Home Inspector #212245
  - b. Fuhr, Isaac – Application for Registration as a Civil Engineer #212376
  - c. Ham, Larry – Application for Registration as an Electrical Engineer #212612
  - d. Hock, April – Application for Registration as an Architectural Engineer #212594
  - e. Holbrook, Matthew – Application for Registration as a Structural Engineer #212541
  - f. Huff, Joseph – Application for Registration as a Mechanical Engineer #212559
  - g. Posan, Matthew – Application for Engineer-in-Training designation #212573
  - h. Lorance, Dustin – Application for Registration as a Civil Engineer #212504
  - i. Faust, Christopher – Application for Certification as a Home Inspector #212557
6. Applications for exam authorization for background review
  - a. Johnson II, Nicholas – Application for AZ State Specific Land Surveyor exam authorization #212686



## 9. POLICY MATTERS

Review, Consideration, and Possible Action on the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda item 9(A-B). Additionally, the Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(4)(discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation) on agenda item 9(A).*

- A. 1 CA-CV 20-0510 & CV 2019-013509 – Mills v. Arizona State Board of Technical Registration  
Executive Director Judith Stapley stated that she would have an update for the Board at its next Board meeting.

Executive Director Judith Stapley stated that she would report on this matter at a future Board meeting.

- B. License Renewals – how to process renewals set to expire before an upcoming Board meeting in which the registrant indicated they had disciplinary action or a conviction

Board staff presented policies and procedures for registrants who indicated on their renewal applications that they have had disciplinary action or a conviction since their last renewal and therefore must go before the Board for approval before renewing. Board staff asked the Board for guidance what should happen to the status of a license that expires before the Board could approve or deny the renewal. The Board deliberated.

Mr. Green moved and Mr. Kolejka seconded to direct staff to send out renewal notice emails 90 days before registrations expire, to send out renewal notice letters 75 days before registrations expire, extend the period in which the Board can accept renewal payments to 90 days before registration expires, and express the importance of renewing early to registrants on the Board's website and renewal communications; motion carried 10-0.

## 10. DIRECTOR'S REPORT

- A. Budget
- B. Digitization of Board's Physical Documents
- C. Board Staff Update
- D. Board Composition and Member Update
- E. Licensing Numbers
- F. Enforcement Numbers

Executive Director Judith Stapley reported on the Board's digitization project and Board staff update.

## **11. BOARD CHAIR'S REPORT**

Nothing to discuss

## **12. ASSISTANT ATTORNEY GENERAL'S REPORT**

Training and Discussion regarding the Board's investigation process

AAG Scott Donald presented training on the Board's investigative process.

## **13. STANDING COMMITTEE REPORTS**

### **A. Home Inspector Rules and Standards Committee –November 18, 2021 Meeting**

Mr. Green reported on the November 18, 2021 HIRSC meeting.

### **B. Legislation and Rules Committee – No new meeting date**

Nothing Discussed

## **14. BOARD MEMBER REPORTS/DISCUSSION ON OUTSIDE NATIONAL COUNCIL ACTIVITIES, NEWS AND MEETINGS**

- A. National Association of State Board of Geology (ASBOG)
- B. Council of Landscape Architectural Registration Boards (CLARB)
- C. National Council of Architectural Registration Boards (NCARB)
- D. National Council of Examiners for Engineering and Surveying (NCEES)
- E. Federation of Associations of Regulatory Boards (FARB)

Executive Director Judith Stapley stated that FARB was holding a meeting at the end of January that any Board member could participate in remotely.

## **15. SUGGESTED TOPICS FOR FUTURE MEETING AGENDAS.**

Rule updates regarding renewals, Discussion regarding Engineering Branches

## **16. FUTURE BOARD MEETINGS – January 25, 2022**

## **17. MEETING ADJOURNMENT – 12:40pm**

Board members attended an all staff Holiday Luncheon after the meeting ended. A quorum existed, but no Board business took place.

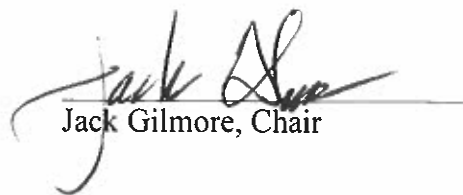
### Google Meeting Comments

Claire Tilton 9:26 AM


Hello, if possible, can I be called (480) 798-0836 for my licensing matter 'Certificates of Experience' and drop off the Google Meet? -Claire Tilton

You 9:27 AM  
yes, that's fine. I will make a note - Kurt Winter

Claire Tilton 9:30 AM  
Thank you



Jack Gilmore, Chair



Judith Stapley, Executive Director